

Terms of Participation & Use

CERTH Lifelong Learning Centre (CERTH LLC)

Participation in the training programmes of the Lifelong Learning Centre of the Centre for Research and Technology Hellas (CERTH LLC) requires the unconditional acceptance of these Terms of Participation and Use.

These terms aim to ensure the transparency, proper operation, and quality of the educational services provided.

1. Purpose and Scope

These terms govern participation in education, training, and further education programmes organised or delivered by CERTH LLC, which is certified by the National Organization for the Certification of Qualifications & Vocational Guidance (EOPPEP).

CERTH LLC operates within the framework of CERTH and applies the institutional and quality framework in force that governs it.

2. Registration and Participation

Registration for the programmes is carried out via an electronic application. In special cases, it is possible to submit a participation request following a relevant announcement by CERTH LLC.

Participation is considered definitively confirmed after:

- acceptance of these terms, and
- fulfilment of the financial terms of the respective programme.

CERTH LLC reserves the right to postpone or cancel a programme in cases of force majeure or an insufficient number of participants.

3. Educational Process

Attendance of the courses is carried out in accordance with the approved curriculum and the announced schedule.

Learners are required to:

- follow the instructions of the trainers and academic coordinators,
- participate in the educational activities, exercises, and assessment procedures.

The successful completion of each programme requires the fulfilment of the participation and assessment terms that have been set.

4. Learner Rights and Obligations

Learners:

- use the educational platforms of CERTH LLC in accordance with the rules of proper and lawful use,
- are not permitted to reproduce, distribute, or disclose educational material without written authorisation,
- have access to their personal profile, the educational material, and their results throughout the duration of the programme.

5. Intellectual Property Rights

The entirety of the educational material (printed and digital) constitutes the intellectual property of CERTH LLC or of its legitimate creators and is protected by the applicable intellectual property legislation.

6. Personal Data Protection

CERTH LLC processes personal data in accordance with the applicable legislative framework for the protection of personal data, and in particular Regulation (EU) 2016/679 (General Data Protection Regulation – GDPR) and Greek Law 4624/2019, as in force. Data processing is carried out exclusively for specified, legitimate, and explicit purposes related to the use of this website and the provision of CERTH LLC services. For more information on the collection and processing of personal data during the use of this website, users are invited to refer to the Personal Data Protection Policy, which forms an integral part of these Terms of Use.

7. Programme Completion & Certificates

7.1 Conditions for Successful Completion

The successful completion of the programme requires:

- a score of at least 70% in the final assessment quiz,
- completion of all self-assessment quizzes of the individual modules.

Learner progress is monitored through the educational platform.

7.2 Certificate of Specialised Professional Training

Upon the successful fulfilment of all the above conditions, a Certificate of Specialised Professional Training is awarded, in accordance with the operational framework of CERTH LLC.

7.3 Certificate of Attendance

In the event that a learner attends the programme but does not complete all the requirements or does not meet the assessment criteria, a Certificate of Attendance may be awarded, which certifies participation in the training programme and is not equivalent to its successful completion.

8. Cancellation of Participation

Cancellation of participation is carried out by written declaration prior to the start of the programme.

After the programme has commenced, any refund of tuition fees is examined on a case-by-case basis.

9. Contact

For information or clarifications:

CERTH Lifelong Learning Centre (CERTH LLC)

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Acceptance of these terms is made explicitly during the registration process, through the learner's relevant declaration.